



## Independent Study Agreement Form Genetics Department

To register for 299 or 699 independent study, Genetics undergraduate students must meet with their major research professor and primary mentor (if someone other than professor) prior to, or at the beginning of each term to establish or revise an independent study agreement that defines common goals and expectations for their research project.

Note:

- Incomplete forms will not be processed
- Forms should be completed and turned in before the add deadline each semester.

### Student Information

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Majors: \_\_\_\_\_

Email: \_\_\_\_\_

### Independent Study Major Professor and Mentor Information:

Name of Major Professor: \_\_\_\_\_

Name of Mentor: \_\_\_\_\_

### Independent Study Course Number (check one)

299 = Freshmen & Sophomores    or    699 = Juniors & Seniors

### Student is authorized to enroll in:

Semester: \_\_\_\_\_ Year: \_\_\_\_\_ # Credits \*: \_\_\_\_\_

\*3-5 hrs of work/week over a 15 week semester is considered equivalent to 1 credit. Additional guidelines and information of campus policies regarding independent study can be found at:  
<https://kb.wisc.edu/vesta/page.php?id=36263>

### Contact Information:

If a mentee becomes ill and cannot work, they should contact:

Primary Person: \_\_\_\_\_ email/SMS/Phone: \_\_\_\_\_

Secondary Person: \_\_\_\_\_ email/SMS/Phone: \_\_\_\_\_

### In case of an accident or sudden illness while working in the lab, the emergency contact information for the student is:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact information: \_\_\_\_\_

(Please complete page 2 as well)

1. The mentee will work at least \_\_\_\_\_ hours per week on the project during the academic year, and \_\_\_\_\_ hours per week in the summer.

2. If the mentee must deviate from this schedule (e.g. to study for an upcoming exam), the s/he will communicate this to the mentor at least \_\_\_\_\_ (weeks / days / hours) before the change occurs.

3. Briefly describe the project/research the mentee will be participating in this semester.

4. What are the learning goals associated with this work?

5. Briefly describe how the student will demonstrate that they have reached these learning goals.

- What will be the end of the semester outcome?

- What will be expected of the student? (eg poster presentation, lab presentation, other)

Mentee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Professor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student and Mentor/Professor should keep one copy of the completed form for their records.

Return one (1) signed copy to the Student Services mailbox in 1422 Genetics.